

# BYU INDEPENDENT STUDY WITHDRAWAL REQUEST FORM

Student's Name \_\_\_\_\_ Phone # \_\_\_\_\_ Date \_\_\_\_\_

Course Name	Course Access Code	Course Name	Course Access Code
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

\* If more courses, list on attached page.

Reason for Withdrawal: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## REFUND METHOD:

### Bankcards

Enrollments charged to a bankcard will be refunded to that same card.

**No exceptions.**

Estimated refund time: 5-7 business days

### Cash/Check

Enrollments made by cash or check will be refunded by check.

Make check payable to: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Estimated refund time: 4-6 weeks

### Tuition Refund Policy:

High School courses:	0-60 days	Tuition refund minus \$20 fee
University Courses:	0-60 days	Tuition refund minus \$20 per credit fee
All Courses:	60 days or more	NO TUITION REFUND

**Please note:** Absolutely no refunds after the final exam has been requested or the course is complete.

Student's Signature: \_\_\_\_\_ Employee Initials: \_\_\_\_\_

**Mail to:** BYU Independent Study  
120 MORC  
Provo, UT 84602-0300

**Fax to:** (801) 422-0739